

# 'Edinburgh' Job at the Television Festival

We have not said that all of this job is in Edinburgh, but some of it certainly is. The job is for a researcher at the Media Guardian Edinburgh International Television Festival, and you have to have some video editing skills too.

Here is what the advert says:-

*Researcher at MGEITF*

*Contract: Full time, freelance contract from Monday 4 June to Saturday 25 August*

*Salary: £400 per week payable on receipt of an invoice with 6 days holiday*

*Location: Central London and Edinburgh during the Festival week*

*Reports to: Editorial Producer*

*Aims*

- Working with the Editorial Producer and Advisory Committee members to research session topics*
- Request and secure tapes and clips for use in Festival session VTs*

*Responsibilities*

- Contact session producers to generate requests for research assistance*
- Encourage producers to plan ahead as ordering tapes can take time*
- Researching session topics to provide additional background information for sessions*
- Create an excel spreadsheet to log all the tapes that come into you at the festival office*
- Request tapes and information from broadcasters, distributors, etc*

- A good working knowledge of different tape formats and uploading footage to websites.
- A good knowledge of editing, as you may have to assist producers edit the session VT's.
- Communicate the Festival's charitable remit and negotiate clips for free
- Create an organised system for logging requests, tapes, etc and ensure everything gets returned following the edit
- Assist the Editorial Producer with the signing of Release Forms onsite in Edinburgh.
- Key skills – organisation, negotiation, being able to prioritise and juggle multiple requests, meeting deadlines, comfortable dealing with outside organisations to request favours

**To apply:**

To apply please email your CV and covering letter to [lizswift](mailto:lizswift@mgeitf.co.uk)

✉ [mgeitf.co.uk](mailto:mgeitf.co.uk) by 5pm on Friday 20 April 2012